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**AIAA Premier Award Nomination**

**Instructions and Guidelines**

**Goddard Astronautics Award**

**Reed Aeronautics Award**

**International Cooperation Award**

AIAA is proud to recognize the very best in our industry: those individuals and teams who have taken aerospace technology to the next level…who have advanced the quality and depth of the aerospace profession…who have leveraged their aerospace knowledge for the benefit of society. Their achievements have inspired us to dream and to explore new frontiers.

AIAA Honors and Award Program takes pride in our awards and recognizing the award recipients. Given this high standard, the program has strict policies and requirements. **The nominator must read and understand all policies and requirements prior to submitting the nomination package.** AIAA will validate all information prior to officially recording the nomination and forwarding it to the appropriate selection committee. Any incomplete or not compliant nomination and/or endorsement letter (s) will be returned to the nominator and will not be forwarded to the selection committee.

**All awards policies and requirements can be found at the AIAA Honors and Awards website:** <https://www.aiaa.org/get-involved/honors-awards/awards/awards-policies-and-requirements>

* Any AIAA member in good standing may nominate candidates for any of the awards and lectures.
  + **Self-nominations are not permitted.** Any nomination submitted by the nominee will be automatically disqualified.
* The award is presented to an individual or team. Team nominations include a listing of contributors, from which two at most are designated as representatives to formally accept the award.
* Candidates for these Premier Awards do not have to be AIAA members.
* To be considered for this award, the nominator must submit the nomination online.
* References must also submit their endorsements online.
  + Three endorsement letters are required, all of which must be from AIAA members. Two more may be included; they do not need to be AIAA members.
  + The nominator may not serve as a reference.
* Current members of the AIAA committee/group responsible for the selection process for a particular award as well as current elected AIAA volunteers are not eligible to be nominated for that award until expiration of their membership term, which occurs yearly on April 30th.
* Nominating the same person for multiple AIAA National awards during the same nomination cycle (year) is prohibited.
* Nominees/awardees may not receive more than one AIAA National award for the same accomplishment or body of work. Any nominations viewed as a duplicate will be disqualified. This review and decision will be conducted by the Group Director, TAD or IOD Chief and the HAC Chair.
  + This guideline applies to all awards, including awards where AIAA is a partner, but does not apply to AIAA Premier Awards, Lectureships or to Associate Fellows, Fellows and Honorary Fellows Honors.
* Deadlines are firm.

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**AIAA PREMIER AWARD**

**NOMINATION FORM**

**This Form is used as a draft purpose only**

**All Nominations and References are to be submitted online**

**The Nominator must read the AIAA Award Guidelines prior to submitting the nomination package.**

<https://www.aiaa.org/get-involved/honors-awards/awards/awards-policies-and-requirements>

|  |  |
| --- | --- |
| **NAME OF AWARD:** |  |

|  |  |
| --- | --- |
| **Citation**  ***(25 words or less)*** |  |

**Nominee’s Information**

**(Individual or Team)**

|  |  |
| --- | --- |
| **Nominee** |  |
| Job Title |  |
| Organization |  |
| Email |  |
| **OR** |  |
| **Team** |  |
| List of Contributors (names, emails) |  |

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| --- |
| **BASIS FOR AWARD** |

Please provide a summary detailing the accomplishments and/or contributions of the nominee/team that is the basis for this award nomination as specified by the guidelines. This summary must distinguish the nominee from accomplishments associated with other AIAA awards that they may have been previously received.

(1000-word limit)

|  |
| --- |
| **AWARDS and LECTURESHIPS** |

Please list all Awards and Lectureships

Format:  Year awarded       Name of the Award/Lecture         Citation

|  |
| --- |
| **COMMITTEE MEMBERSHIPS** |

List significant (current and past) AIAA Committee Memberships; Elected Positions, and any other volunteer position for AIAA.

List significant (current and past) other Committee memberships

Format:  Start Year-Ending Year      Committee/Organization    Position     Contributions

|  |
| --- |
| **SERVICE TO AIAA AND OTHER SOCIETIES** |

Please list and explain the impact of the nominee’s most significant contributions demonstrating sustained and visible support and service to AIAA and for the aerospace industry.  These contributions may include but not limited to: mentoring and outreach activities that may contribute towards an engaged and/or diverse workforce, volunteer engagements, publications, patents, major speeches/presentations, etc.

(750-word limit)

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| **RESUME** |

Please provide a resume of the nominee’s professional record, including education, leadership and management positions, and technical honors and awards.

For Team: Please submit a bio of two primary contributors.

(1000-word limit)

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| **REFERENCES INFORMATION** |

*Three references must be AIAA Members in good standing.*

*No more than 5 references allowed (2 can be non-AIAA members).*

*Nominators are not eligible to be a reference.*

*Self-Nominations are not permitted.*

|  |  |
| --- | --- |
| **Reference #1: Name**  Organization  Email Address  AIAA Member Grade |  |
| **Reference #2: Name**  Organization  Email Address  AIAA Member Grade |  |
| **Reference #3: Name**  Organization  Email Address  AIAA Member Grade |  |
| **Reference #4: Name** ***(optional)***  Organization  Email Address  AIAA Member Grade or Not Applicable N/A |  |
| **Reference #5: Name** ***(optional)***  Organization  Email Address  AIAA Member Grade or Not Applicable N/A |  |